



How to send a fax with a Cover Page using Email to Fax

Begin by attaching the desired image or PDF to an email message.

Set the 'TO:' field of the email to the fax number, followed by the correct TFax domain.

E.g. → [Int'l Access Code][Country Code][Area Code][Fax Number]@fax.tnz.co.nz
displayed as 0061234563456@faxcp.tnz.co.nz

→ [Area Code][Fax Number]@fax.tnz.co.nz
displayed as 093463456@faxcp.tnz.co.nz

→ [Fax Number]@fax.tnz.co.nz
displayed as 3463456@faxcp.tnz.co.nz

In the subject line, you may include some personal details about the fax for your reference.

